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DODGE CITY PUBLIC LIBRARY BOARD OF TRUSTEES  
Board Meeting Minutes –  
February 23, 2021  
Zoom

Board Members present: Hailey Zimmerman, Beth Love, Michelle Reid, Paula Ripple, Nancy Vierthaler, Debbie Eddy

Board Members absent: Pete Myers

Others present: DCPL Director Lori Juhlin

Call to Order: The monthly meeting of the Dodge City Public Library Board was called to order at 4:02pm by Paula Ripple, Chair

The Agenda of the meeting was approved by motion of Hailey, and seconded by Beth, motion carried

Public Comment: None

Other Presentations, Reports or Announcements: None

Consent Calendar [Are there any questions or comments before approval?]

- Approval of bills February 2021 Bills
- Approval of January 26, 2021 Board Minutes
  - Hailey Zimmerman motioned to approve the consent calendar, Nancy seconded, motion carried unanimously

Director's Report:

- Lori reviewed that an offer had been accepted by Kyra Hahn of Colorado to become our new Assistant Director, and would be arriving in late March. Lori also shared that she was implementing a training program for all public services staff that will be done by Ryan Dowd. The entire program is video based and will run throughout 2021. It will provide a much needed foundation for staff to better handle various situations that may

arise while working with the public. Lori also noted that progress was being made on some of the building issues, and communication is improving with the city, which helpful.

Old Business:

- Insurance Update: Lori provided cost information to the board for the new insurance policies, and there was a modest increase, which has been factored into the budget.

New Business:

- Personnel Policy Updates: The changes proposed were briefly discussed, but the board recommended Lori reach out to the city to see if they had additional guidance for Lori who would report back at the next meeting.
- Discussion on Overdue Procedures/Fines: Lori noted that she wanted to begin working on revising the circulation policy and wanted to discuss what the board felt was appropriate in terms of future changes to eliminate fines, how long we should wait to send notices, etc. The Board discussed and provided parameters to Lori with the understanding the policy would be brought to the next meeting with the parameters discussed.

Nancy Vierthaler moved to adjourn the meeting at 4:25pm Beth seconded it. Motion carried unanimously.

Next DCPL Board Meeting: Tuesday, March 23, 2021 at 4:00 p.m.

Approved (Date) \_\_\_\_\_ Board Chair \_\_\_\_\_ DCPL Director \_\_\_\_\_